Using your microphone and camera in session

This guide will teach you how to manage your camera and microphone settings during a session. This includes turning your camera and microphone on and off and updating your device settings. Ensure you have the necessary permissions before proceeding.
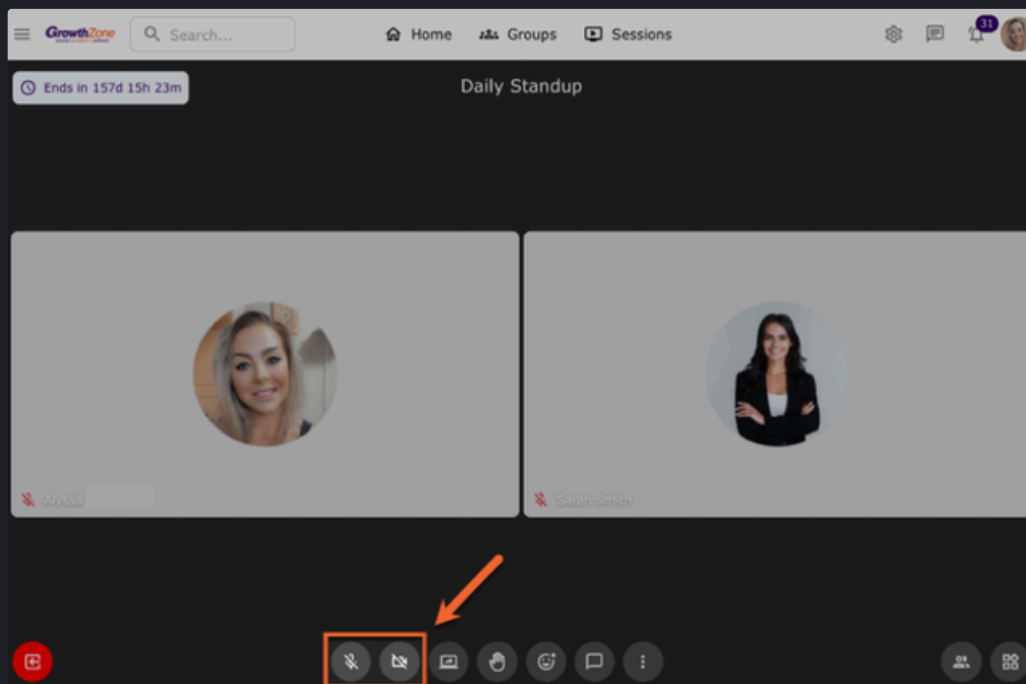
> 💡 Before you begin
>
> You can turn your camera and microphone on and off during a session if you have the necessary permissions. You do not have permission if the **camera** and **microphone** icons are not visible.
> - Microphone 🎤
> - Camera 📷

Turning the camera and microphone on or off

Locate the **Microphone** and **Camera** icons in your session toolbar. Select these icons to toggle your microphone and camera on or off.

Locate and select the microphone and camera icons to turn them on or off during a session.

Updating your microphone, camera, or speaker source

1. Select the **3dot** icon from your session toolbar to open the **More** menu.
2. Select **Settings** from the menu.
3. Choose and update your sources for **Microphone**, **Camera**, or **Speakers**.

Settings

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DEVICE SETTINGS

🎤 | Default - MacBook Air Microphone (Built-in) ▾

🎥 | FaceTime HD Camera (1C1C:B782) ▾

🔊 | Default - MacBook Air Speakers (Built-in) ▾

Update your settings from within the Device Settings menu.