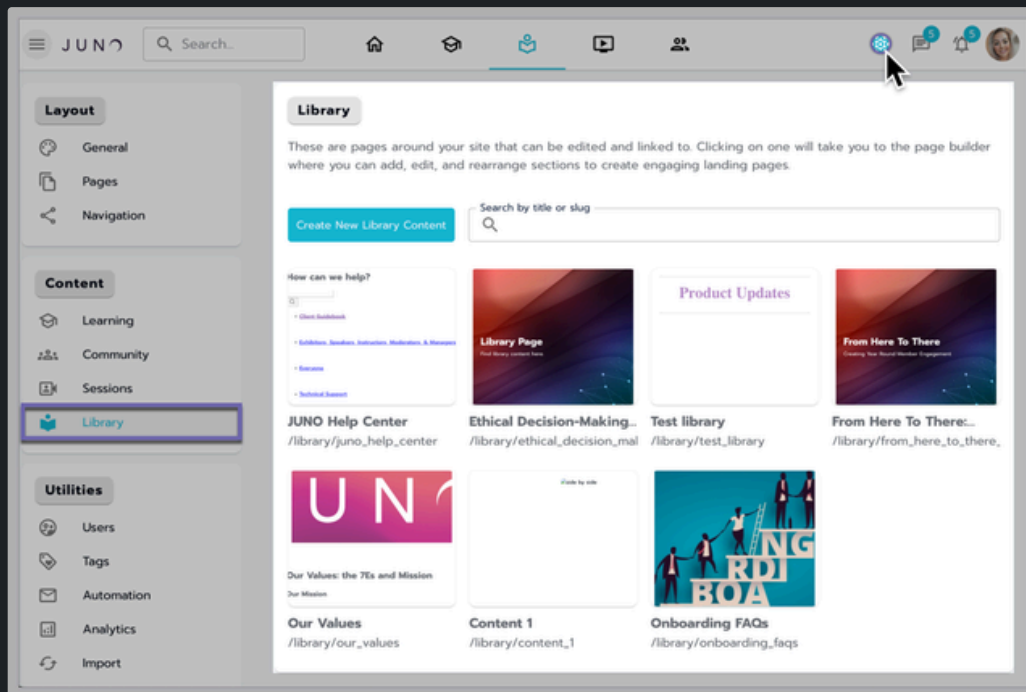# Library pages

Use the library to create an intranet for your users. Let them browse topics, learn new policies, connect them to courses, and read blogs and company-wide updates. This guide will walk you through creating and editing library pages.
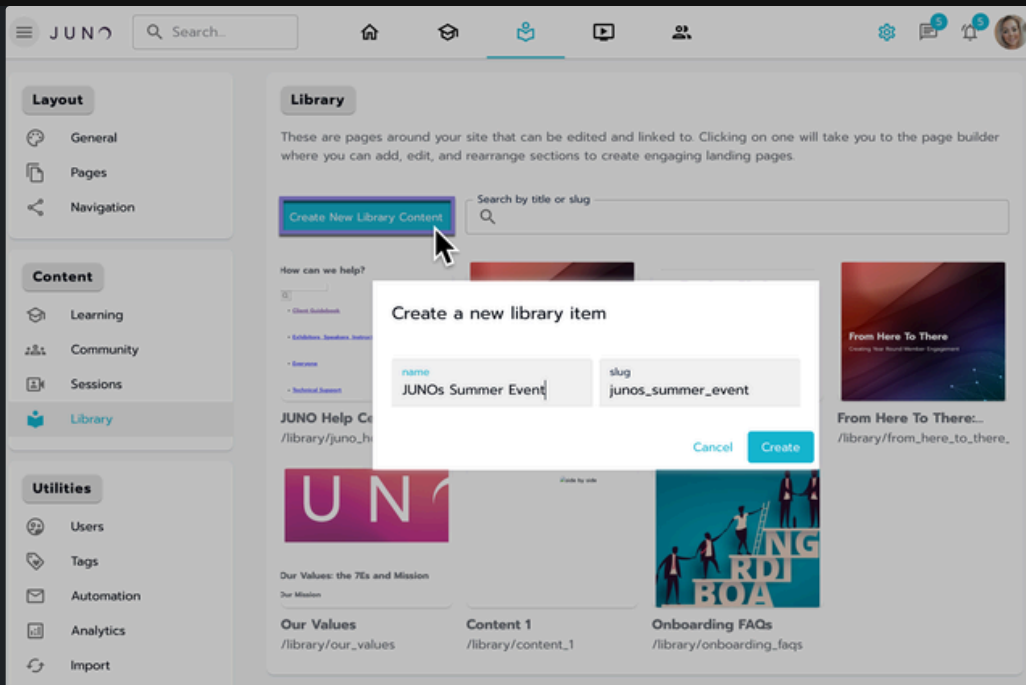

Locating the Library section within the Site Admin.

Locating the Library page in the site admin

1. In the admin dashboard, locate the side navigation menu, select **Library** from the navigation items, and you'll be taken to the Library Catalog page.

Library pages are built differently from other content because they are designed to be web pages.

Creating a Library page.

You can scroll to search or use the search bar to locate and enter a specific library page to edit it or Select **Create New Library Content** at the top left corner to create a new library item.

- A pop-up window will appear where you can add a title and slug for the new session.
    - **Title:** Required (no character limit).
    - **Slug**: Auto-generated from the title and must be unique. Required (no character limit).
- You can select **Cancel** to exit the popup or **Create** to create the library page.
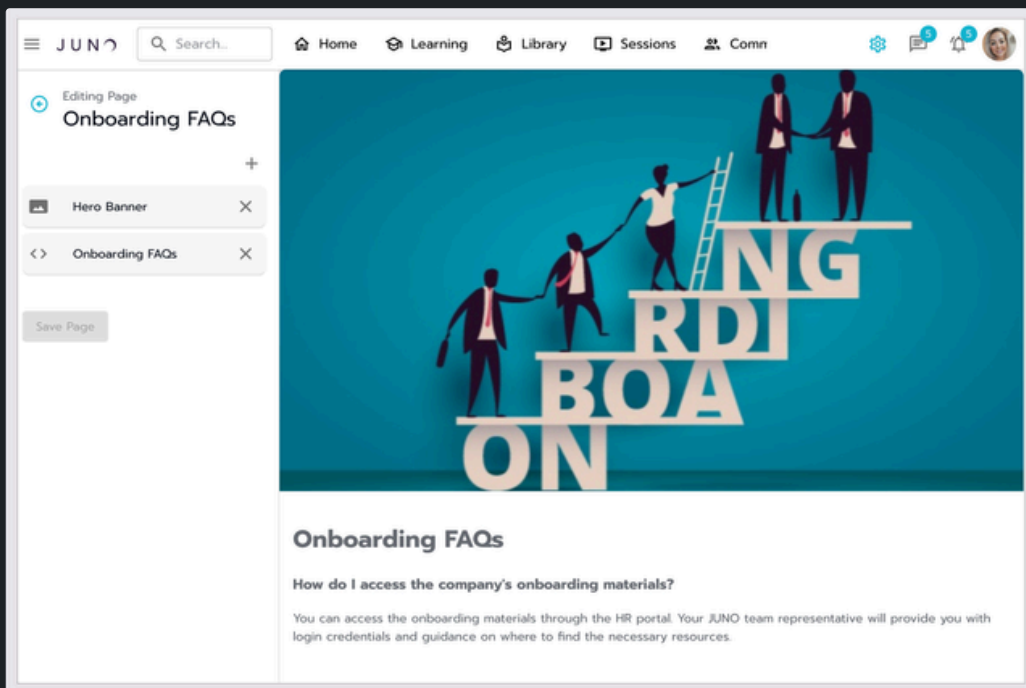
Editing a Library page in the Site Admin.

Editing a library page

- To edit an existing library page, select the library grid item.

- You will be directed to the library page, where you can customize it.
- The left-side navigation allows you to add and customize modules.
- The right side displays a preview of the page.

Learn more about modules.

Saving your changes

- Remember to save your page updates when you are done editing any module to avoid losing progress by selecting the **Save Page** button.
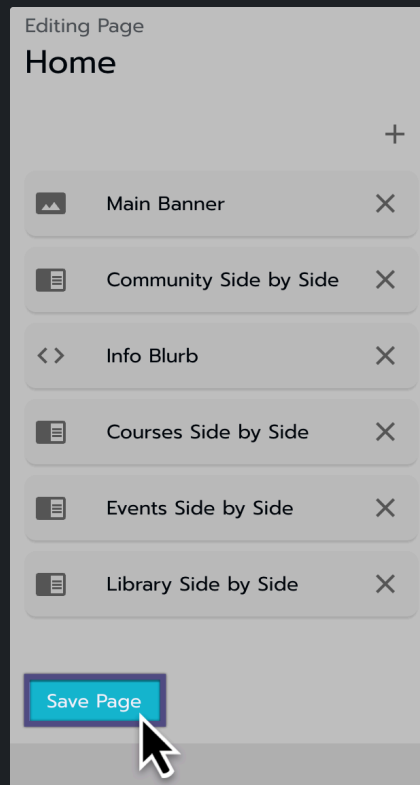
Saving the changes made to the page.